

## VERIFICATION CHECKLIST

### BIOGRAPHICAL

- \_\_\_\_\_ Photo Identification
- \_\_\_\_\_ Social Security Card (both spouses if married and both living)
- \_\_\_\_\_ Health care cards, front and back
- \_\_\_\_\_ Birth Certificate (both spouses if married and both living)
- \_\_\_\_\_ Marriage Certificate (of most recent marriage)
- \_\_\_\_\_ Divorce Decrees of all prior marriages (VA Applicants Only)
- \_\_\_\_\_ Death Certificate of spouse and any other predeceased spouses from both parties (VA Applicants Only)
- \_\_\_\_\_ Naturalization papers, if applicable
- \_\_\_\_\_ Military discharge papers (DD-214 or equivalent)

### INCOME

- \_\_\_\_\_ Social Security yearly award letter stating monthly benefit for current year (if married, for both living spouses)  
Note: you should receive this sometime in December of the prior year.
- \_\_\_\_\_ Any other retirement payment statements for most current month
- \_\_\_\_\_ Pension statements for the most current month
- \_\_\_\_\_ Annuity statements for most current month
- \_\_\_\_\_ Any outstanding loans that are being repaid to you
- \_\_\_\_\_ Any self-financed mortgages you hold
- \_\_\_\_\_ Any rental income
- \_\_\_\_\_ Income from any other source
- \_\_\_\_\_ Private health insurance premium statements
- \_\_\_\_\_ Long-term care insurance contracts

### RESOURCES

- \_\_\_\_\_ All bank account statements for most recent month (all pages)
- \_\_\_\_\_ All investment account statements for most current month
- \_\_\_\_\_ Any stock or bond certificates
- \_\_\_\_\_ IRA Statements for current months
- \_\_\_\_\_ All annuity contracts
- \_\_\_\_\_ All life insurance policies (including current face and cash surrender values)
- \_\_\_\_\_ Real estate deeds (and/or closing papers on real estate sold within 5 years)
- \_\_\_\_\_ Most recent property tax bill
- \_\_\_\_\_ Automobile registration
- \_\_\_\_\_ Pre-paid funeral and/or burial contracts
- \_\_\_\_\_ Any trusts that name you as beneficiary

### MISC

- \_\_\_\_\_ Copy of current will, powers of attorney and trusts
- \_\_\_\_\_ Current debts and mortgages
- \_\_\_\_\_ List of all large gifts of cash or property within 5 years
- \_\_\_\_\_ List of contents in safe deposit box